

Minutes of the Executive Committee

National Conference of Social Work

2:30 P.M., January 2nd, 1929, Room 200, Russell Sage Foundation Building
130 East 22nd Street, New York City.

The following members were present: Mr. Lee, Mr. Carstens, Mr. Knight, Mr. Allen, Mrs. Bremer, Mr. Bruno, Miss Colcord, Miss Curry, Mr. Green, Mr. Hodson, Mr. Hunter, Dr. Kirchwey, Mr. Jones, Mr. Klein, Mr. Lovejoy, Dr. Lowrey, Mr. Murphy and Mr. Routzahn.

The minutes of the preceding meeting having been circulated to all members of the Executive Committee, corrections were called for. In the absence of changes or corrections, the minutes were declared approved as circulated and ordered placed on file.

The report of the Treasurer was submitted. (See copy attached.) Upon motion duly made and seconded, it was

Voted that the report of the Treasurer be accepted and placed on file.

Mr. Lee, Chairman of the Program Committee presented the following tentative report. With the exception of the program for the opening night and for the luncheon on Wednesday, July 3rd, the programs are tentative and are in process of being completed.

Wednesday, June 26th.

Presidential Address - Social Work:
Crusade and Function.

Porter R. Lee.

Thursday, June 27th.

Subject in the field of Pacific-Relations, not yet definitely worded.

Probable speaker, Ray Lyman Wilbur, President of Leland Stanford University.

It was also suggested that an Oriental be secured to share this program if the right one can be found.

Friday, June 28th.

The program for this evening has been placed in the hands of the California Conference of Social Work.

Subject - What Does Recent Advancement in Science
Mean to Social Progress.

Speaker - Robert A. Milliken, California Institute of Technology and President, American Association for the Advancement of Science.

Sunday, June 30th.

Subject - Tolerance.

Desired Speaker - Charles A. Beard.

Tuesday, July 2nd.

Subject - Social Consequences of Criminal Justice.

Desired Speaker - Felix Frankfurter, Harvard University.

Wednesday, July 3rd.

Subject - Not yet definitely determined.

Speaker - Miriam Van Waters, Referee, Juvenile Court, Los Angeles.

Upon motion duly made and seconded, it was
Voted that the report of the Program Committee be approved.

Miss Joanna Colcord, Minneapolis, reported for the Special Committee on Proceedings of the Executive Committee. This Committee was appointed more than a year ago and has been at work ever since. Three meetings of the Committee have been held. Miss Colcord reported that a partial summary of a study made of the use and value of the Proceedings indicated that there would be no objection to a shortening of the volume and that there seemed to be a general demand for a cumulative index. The following recommendations from the Committee were presented:

We recommend that

1. The Executive Committee appoint an Editorial Committee of three to serve three years each, with over-lapping terms.

2. That all speakers on the program who submit manuscripts for the Proceedings be required to submit at the same time an abstract not to exceed ten per cent in length of the total length allowed under existing rules.

3. That the Editorial Committee meet upon the call of the Secretary after the staff have completed the preliminary work on the manuscripts and determine which manuscripts shall be printed in full, or substantially so, which in abstract form, and which shall be omitted from the Proceedings.

4. That the staff be instructed to prepare and print a cumulative index of the Proceedings at the earliest convenient date.

Respectfully submitted,

Joanna C. Colcord
Porter R. Lee
Mrs. Bertha Freeman Hooper
Howard R. Knight

Dr. Neva R. Dearforff was not present at the time these recommendations were drafted.

In the discussion which followed, the question was raised as to whether the purpose of these recommendations was to reduce the expense of the volume or to improve its usefulness. The Executive Committee was assured the object of the recommendations was to make the volume of the Proceedings more useful without increasing the net cost. It was suggested that Division Chairmen be requested to indicate which papers delivered in their Division should be printed in full or in briefer form or possibly omitted entirely. The question was raised as to the possibility of doing away with the Proceedings and issuing in its place a quarterly journal thus providing a more frequent contact with the membership of the Conference. It seemed to be the consensus of opinion without formal vote that the printing of a volume of Proceedings was the better plan for the National Conference of Social Work. After further discussion and upon motion duly made and seconded, it was

Voted

that an Editorial Committee of three as recommended by the Committee be nominated by the President and elected by the Executive Committee and that the other recommendations of the Special Committee on Proceedings be referred to the Editorial Committee with power.

Mr. Lee presented the report of the special committee of the Executive Committee appointed in October to study the program building machinery of the Conference and make recommendations for its improvement. The following report was presented:

The Executive Committee at its meeting on October 11th authorized the appointment of a special committee to study the present program building machinery of the Conference and to make recommendations for its improvement. The special committee met in Chicago, on December 28th. The following members were present: Rowland Haynes, Chairman, Porter R. Lee, Helen Hanchette, Frank J. Bruno, and Howard R. Knight. Miss Lea D. Taylor and Mr. Joel D. Hunter were unable to attend.

The Committee presents the following recommendations to the Executive Committee for its consideration.

It should be distinctly understood that nothing in these recommendations relieves or intends to relieve the Divisions of the Conference of any of their existing responsibility for their own program.

I. It is recommended that the Program Committee of the Conference be reorganized as follows:

A. The Program Committee to consist of the President-elect, the retiring President, the General Secretary, and six members, two elected each year by the Executive Committee of the Conference, for terms of three years.

B. Functions. The Program Committee as constituted above should have the following functions:

1. Receive suggestions from Conference members, various Division and Kindred Group Committees, social workers, social agencies, and others interested, for subjects or speakers for the National Conference program.

2. Canvass the social work field continuously to discover material that could be used advantageously on the Conference program.

3. Determine from year to year, various major emphases for the program as a whole.

4. Recommend to Division Committees subject matter or methods of presentation of subject matter for their meetings to be used at the discretion of the Division Committees.

5. To arrange where desirable more than a year in advance for material to be prepared for the Conference program, either General Sessions or Divisions. Where such commitments are made for Division programs, such commitments are to be made only upon the request of the Division involved or with its hearty cooperation and consent, and for not more than two of the five meetings now allowed each Division.

6. Arrange the schedule for joint sessions of Divisions.

7. Have sole responsibility for the evening General Sessions programs.

8. Establish such regulations as are needed from time to time for the control of the extent of the program as a whole.

9. Provide adequate ways and means for active participation of Kindred Groups in the construction of the program as a whole.

10. Such other functions as from time to time may be assigned to it by the Executive Committee or the Conference membership.

II. It is recommended that the Secretary of each Division be elected by the Division to serve for a period of three years and that the functions and responsibility of the Division Secretary be increased so that the secretary shall serve as the liaison officer between the Division and the Conference office on program arrangements and shall give definite continuity to Division program planning.

III. It is recommended that the Program Committee arrange for two consultation meetings each year, the first to be held in September or early October and the second in January at which the Program Committee, the Chairman and Secretary of each Division, and a representative of each Kindred Group shall be present for the purpose of presentation and discussion of program plans and the determination of such questions as need be determined concerning the program in a joint conference.

Respectfully submitted,

Rowland Haynes, Chairman
Helen Hanchette
Frank J. Bruno
Porter R. Lee
Howard R. Knight.

After thorough discussion and upon motion duly made and seconded, it was

Voted to approve that part of the recommendations through Section I.

Upon motion duly made and seconded, it was,

Voted that Section II of the recommendations be laid on the table.

Upon motion duly made and seconded, it was

Voted that Section III of the recommendations be adopted.

Upon motion duly made and seconded, it was

Voted that the Secretary be instructed to prepare necessary amendments to the Constitution and By-Laws of the Conference to carry into effect the above action.

The Secretary made a partial report from the special Committee appointed at the last meeting of the Executive Committee to consider the question of voting privilege of organization members of the Conference and recommended that the question be referred back to the Committee for further report.

Upon motion duly made and seconded, it was

Voted to refer the question of voting privilege of organization members back to the Committee with instructions to prepare definite amendments to the Constitution or By-Laws as might be necessary.

The following letter was read by the General Secretary:

Chicago World's Fair, Centennial Celebration
Chicago, Illinois.

"Dear Mr. Knight:

We are interested to move in time to assure the holding in Chicago in 1933 of the International Congress of Social Work. We are informed that the first and most important thing to do is to ask the National Conference to support an invitation from Chicago.

Will you lay before your board this letter as a formal request for the cooperation of the National Conference.

Ordinarily invitations to conference and conventions for the Centennial year have been issued by the Chicago Association of Commerce and supported by the Centennial Celebration; and we have found, in other cases similar to this, that the invitation in that form has been effective.

Very truly yours,

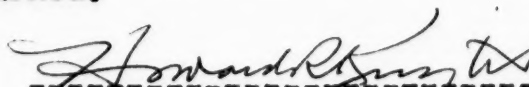
RUFUS C. DAWES. "

After discussion and motion duly made and seconded it was

Voted that in the judgment of the Executive Committee it would be a mistake to invite the International Conference of Social Work to the United States for its next meeting now planned for 1932.

Mr. Lee, the President, urged that without formal action an effort be made on the part of Division Committees, Kindred Group officers, and members of the Conference who have been attending the annual meeting for some years to see that the new-comers to the Conference receive a cordial welcome and are helped in every possible way to get the greatest advantage from attending.

There being no further business, upon motion duly made and seconded, the meeting adjourned.



General Secretary.

NATIONAL CONFERENCE OF SOCIAL WORK

FINANCIAL STATEMENT

June 1 -- December 31, 1928.

Operating Balance, June 1 \$ 4,454.29

Receipts, June 1 - December 31

Memberships	\$7,235.26
Contributions	908.25
Sales, Bulletin	3.25
Sales, Proceedings	379.20
Interest	25.48
Refund	5.62

Total

8,557.06

Total Receipts and Balance

\$13,011.35

*Expenditures, June 1 - December 31

Salaries	\$7,414.82
Travel	1,973.24
Printing	678.65
Postage	290.57
Supplies	400.03
Telephone & Telegraph	227.28
Rent & Light	538.98
Equipment & Repairs	349.78
Miscellaneous	401.23
Refund	5.50

Total

12,280.08

Balance

\$ 731.27

*Functional Distributions of Expenditures.

Administration	\$6,134.36
Membership Promotion & Publicity	916.43
Annual Meeting	763.93
Proceedings	381.91
Bulletin	322.74
Office Operation	3,591.06
Other	169.65
	<u>\$12,280.08</u>

Reserve Fund. \$ 3,698.14

Total Cash Assets \$ 4,429.41

Minutes of the Executive Committee

National Conference of Social Work

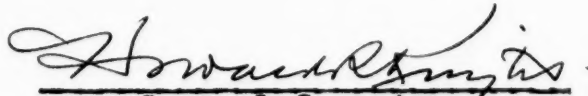
January 3rd, 9:30 A.M., South Hall, Russell Sage Foundation Building,
New York City.

The following members of the Executive Committee were present: Mr. Lee, Mr. Carstens, Mr. Knight, Dr. Allen, Mrs. Bremer, Mr. Bruno, Miss Colcord, Mr. Conant, Miss Curry, Mr. Green, Mr. McLean representing Miss Hanchette, Mr. Hodson, Mr. Hunter, Dr. Kirchwey, Mr. Jones, Mr. Lapp, Mr. Klein, Mr. Lovejoy, Mr. Murphy, Mr. Routzahn, Mr. Pettit representing Mr. Stein, and Mr. Atkinson representing Miss Taylor.

In addition representatives of the following Kindred Groups presented program reports: American Association of Hospital Social Workers, American Association for Organizing Family Social Work, American Association of Psychiatric Social Workers, American Association of Social Workers, Association of Community Chests and Councils, Association of Schools of Professional Social Work, Big Brother and Big Sister Federation, Inc., Child Welfare League of America, Committee on Publicity Methods in Social Work, Committee on Relations with Social Agencies of the National Association of Legal Aid Organizations, Girls Protective Council, Inter-City Conference on Illegitimacy, Joint Vocational Service, Mother's Aid Group, National Association of Traveler's Aid Societies, National Association of Visiting Teachers, National Community Center Association, National Conference of International Institutes, National Conference of Social Service of the Protestant Episcopal Church, National Probation Association, National Tuberculosis Association, and the State Conference Secretaries.

The entire meeting was given over to the presentation and discussion of the Division and Kindred Group program plans. The revised plans as worked out at this meeting will be published in the February Bulletin.

The meeting adjourned at 4:30 P.M.


General Secretary

Executive Committee Ballot

In accordance with the action of the Executive Committee, the President has nominated the following for the Editorial Committee, referred to in the Minutes and indicated their term of office. It is recommended that the retiring member of the Editorial Committee be the Chairman each year. Subsequent to the action of the Executive Committee authorizing the Editorial Committee, an amendment was suggested that the President of the Conference, the program of which forms the content of the Proceedings, be a member of the Editorial Committee ex-officio. Will you therefore please indicate your vote on the amendment and the nominations and return at once to the office of the Secretary, 277 East Long Street, Columbus, Ohio.

Howard R. Knight
General Secretary

I approve _____ the election of the following to the
 disapprove _____ Editorial Committee.

Bleecker Marquette, Cincinnati to serve one year.
Jane Hoey, New York to serve two years
Karl de Schweinitz, Philadelphia to serve three years

Signed _____

I approve _____ that the President of the Conference, the
 disapprove _____

program of which forms the content of the volume of Proceedings under consideration each year, shall be a member ex-officio of the Editorial Committee.

Signed _____

Proposed Amendment to the By-Laws

It is proposed that Section 4 of the By-Laws entitled Appointment of Committees, be amended by omitting (c) and adding at the end thereof the following:

2. Committee on Program.

There shall be a program committee which shall consist of the President-elect, the retiring President, the General Secretary, and six members, two to be elected each year by the Executive Committee of the Conference, for terms of three years.

The said committee shall have the following functions:

1. To receive suggestions from Conference members, various Division and Kindred Group Committees, social workers, social agencies, and others interested, for subjects or speakers for the National Conference Program.

2. To canvass the social work field continuously, to discover material that could be used advantageously on the Conference program.

3. To determine from year to year, various major emphases for the program as a whole.

4. To recommend to Division Committees subject matter or methods of presentation of subject matter for their meetings to be used at the discretion of the Division Committees.

5. To arrange where desirable, more than a year in advance, for material to be prepared for the Conference program, either General Sessions or Divisions. Where such commitments are made for Division programs, such commitments are to be made only upon the request of the Division involved or with its hearty cooperation and consent, and for not more than two of the five meetings now allowed each Division.

6. To arrange the schedule for joint sessions of Divisions.

7. To have sole responsibility for the evening General Sessions programs.

8. To establish such regulations as are needed from time to time for the control of the extent of the program as a whole.

9. To provide adequate ways and means for active participation of Kindred Groups in the construction of the program as a whole.

10. To execute such other functions as from time to time may be assigned to it by the Executive Committee or the Conference membership.

11. To arrange, with the approval of the Executive Committee, such consultations and other meetings as may be necessary to carry out its functions.

IF AMENDED, SECTION 4 WOULD READ AS FOLLOWS:

1. General Committee.

Within three months after the adjournment of the annual meeting, the President shall appoint the following named committees:

a. A Committee of three on Resolutions, to which all resolutions shall be referred without debate. No final action shall be taken on any resolution involving a matter of policy at the same session at which it is reported by the Committee on Resolutions.

b. A Committee of twenty or more on Time and Place of the next meeting. This committee shall meet on the second day of the annual meeting for the purpose of receiving invitations from cities, and shall give a reasonable time for the presentation of such invitations. In the Proceedings of the committee only the votes of members present shall be counted. The committee shall report to the Executive Committee of the Conference not later than the fourth day of the meeting, and the Executive Committee shall transmit this report to the Conference with its approval or other findings thereon. Action on the report of the committee shall be a rising vote. The city receiving the highest vote shall be selected.

c. A Nomination Committee of nine members, none of whom shall be an officer or a member of the Executive Committee of the Conference.

The appointment and personnel of all committees shall be published in the Bulletin next following the appointment.

2. Committee on Program.

There shall be a program committee which shall consist of the President-elect, the retiring President, the General Secretary, and six members, two to be elected each year by the Executive Committee of the Conference, for terms of three years.

The said committee shall have the following functions:

(See proposed amendment above.)

It is proposed that Section 8 of the By-Laws, entitled Business Session, be amended by adding at the end thereof in a new paragraph the following:

"Any institutional member, and any institution which is a contributing member as defined in Article 1 of these By-Laws, may cast its vote at any annual meeting of the Conference, by the execution of a direction of proxy, to any member of its board or staff who shall appear personally to cast the said ballot. The Executive Committee may establish such regulations for the execution of such proxies as it shall deem proper. No person so voting the ballot of any institutional member shall thereby lose any individual vote to which he may be entitled."

IF AMENDED, SECTION 8 WOULD READ AS FOLLOWS:

At the annual meeting at least one session shall be held at which only matters of business shall be considered. The time of this session shall be announced in the last issue of the Bulletin preceding the meeting. The officers of the Conference shall endeavor to concentrate on this occasion as much as possible of the business of the Conference.

Any person may vote at any annual meeting of the National Conference of Social Work, provided: (1) that he is a member in good standing at the time of such meeting and, (2) that he was a member in good standing at the last preceding annual meeting. However, if he was not in good standing at the time of such meeting by reason of nonpayment of dues, then subsequent payment of such dues shall satisfy the requirements of this subsection.

Any institutional member, and any institution which is a contributing member as defined in Article 1 of these By-Laws, may cast its vote at any annual meeting of the Conference, by the execution of a direction of proxy, to any member of its board or staff who shall appear personally to cast the said ballot. The Executive Committee may establish such regulations for the execution of such proxies as it shall deem proper. No person so voting the ballot of an institutional member shall thereby lose any individual vote to which he may be entitled.

Minutes of the Executive Committee

National Conference of Social Work

Wednesday, June 26th, 11:00 A.M., Civic Auditorium, San Francisco.

The following members were present: Mr. Lee, Dr. Carstens, Dr. Allen, Mrs. Bremer, Mr. Bruno, Miss Colcord, Miss Curry, Miss Hanchette, Mr. Hodson, Mr. Hunter, Dr. Kirchwey, Mr. Jones, Mr. Lovejoy, Dr. Lowrey, Mr. Routzahn, Miss Taylor, Miss Vaile, Dr. Van Waters, and the General Secretary.

As the minutes of the last meeting of the Executive Committee had been distributed to the members prior to this meeting, the reading of them was dispensed with.

The Treasurer's Report as prepared by the auditor, after the annual audit of the books, was presented by the Secretary in the absence of the Treasurer. The auditor's report is on file in the Conference office and also in the office of the Treasurer. It is published in full in the August Bulletin.

The report of the special committee on the Relationship of Kindred Groups to the National Conference was presented by the chairman, Mr. Owen Lovejoy. Copies of this report had been submitted to the members of the Executive Committee prior to this meeting. A copy is attached herewith.

During the discussion, a communication was read from Mr. J. Prentice Murphy of Philadelphia, a member of the Executive Committee who was unable to be present, suggesting that the membership fee for Kindred Groups be increased from \$25.00 to \$50.00 or \$100.00; this increase to be regarded as a partial compensation to the Conference for the services rendered to these groups in connection with their meetings at the time of the National Conference of Social Work. After discussion and upon motion duly made and seconded, it was

Noted

that this suggestion be left to the appropriate committee that would be considering Conference finances during the next fiscal year.

The Executive Committee concurred in the desire to consider Section III of the report separately from the rest of the report. After thorough discussion and upon motion duly made and seconded, it was

Noted

that the report as far as Section III be adopted as submitted.

Upon motion duly made and seconded, it was

Noted that the incoming Executive Committee when setting the date for the next Conference meeting, change the Conference week from the present Wednesday to Wednesday to Sunday night to Saturday noon.

The President presented to the Executive Committee a recommendation that the salary of the General Secretary be increased to \$8000.00 per annum. Upon motion duly made and seconded, it was

Noted that the salary of Howard R. Knight as General Secretary of the Conference be fixed at \$8000.00 per annum, this action to take effect as of June 1, 1929 and that the President be instructed in notifying Mr. Knight of this action, to convey to him the appreciation and esteem which he has aroused in the Conference by his devotion to its interests and the uniformly high quality of his leadership and service.

There being no further business, the meeting adjourned.


General Secretary.

Report of the Committee on Relations of
Kindred Groups to the National Conference of Social Work.

June 1, 1929.

At the meeting of the Executive Committee of the National Conference of Social Work last October, a special committee to study the whole question of the relation of Kindred Groups to the National Conference and vice versa was authorized. A few days later, Mr. Lee appointed the committee as indicated below. The committee has held three formal meetings.

At the first meeting the various phases of the problem were discussed in a general way and several suggestions were made. The Secretary was instructed to follow through the implications of these suggestions and find out how they might affect the Conference organization.

At the second meeting, the Secretary reported the results of this study in a memorandum which took up the following phases of the problem.

A. The influence of the presence of so many Kindred Groups at the National Conference on the size of the Conference. It was agreed at the very beginning that this situation could be improved by better organization but that no arbitrary limitations should be placed on the number of meetings or the size of the Conference. In the very nature of the case, the Conference must continue to be somewhat complex. The Committee believes that by developing the proper machinery for cooperation and coordination, this question will take care of itself.

B. Time Schedule. Attention was called to the unorganized way in which meetings of various Kindred Groups are now scheduled which results in a very heavy peak load in the middle of the Conference week.

C. The inadequate opportunity for Kindred Groups to participate in the building of the Conference program as a whole. The Committee felt that if adequate ways and means were provided for the Kindred Groups to participate in the building of Division programs, it would result in reducing the necessity for so many Kindred Group meetings and develop a better integrated program for the Conference as a whole.

D. The definition of a Kindred Group and the ways and means of admitting various organizations to the status of Kindred Group and also just what this relationship involves in the way of mutual responsibilities.

The Committee at this second meeting drafted certain tentative suggestions in the light of our analysis of the problem. Before making these suggestions in the form of definite recommendations to the Executive Committee, the special committee felt it desirable to discuss them frankly with representatives of the Kindred Groups. A meeting of representatives of the Kindred Groups with the special committee was therefore called for the morning of May 2nd in New York. More than twenty of the Kindred Groups were represented at the meeting. The suggestions of the special committee had been sent to the Kindred Groups prior to the meeting so that the entire morning was spent in a free discussion of them, both from the point of view of the Conference and from the point of view of the various Kindred Groups. One of the suggestions having to do with a scheme for classifying Kindred Groups for the purpose of reserving time during Conference week caused the most discussion. Apparently there was no agreement that such a plan would offer sufficient advantages to justify trying it out. The other suggestions were approved by the Kindred Groups and will be found in the form of recommendations below.

One point brought out in the discussion was whether special consideration should be given to the annual meeting of the American Association of Social Workers which draws its membership from practically all of the other Kindred Groups. It was agreed both by the special committee and by the representatives of the Kindred Groups present that, if possible, special consideration should be given to the American Association of Social Workers for its annual meeting and if time were found for this meeting at an hour not ordinarily available for Kindred Groups, that such special privilege should not be regarded as a precedent by other Kindred Groups.

At this point in the discussion it became evident that the problems involved were more important as between Kindred Groups than as related to the National Conference. Whereupon the Chairman of this Committee suggested that the whole matter be turned over to the Kindred Groups for them to solve. Following this suggestion the President of the Conference appointed two additional representatives of Kindred Groups to serve as members of this Committee and named Charles N. Lathrop of the National Conference of Social Service of the Protestant Episcopal Church and Charles L. Chute of the National Probation Association.

The third and final meeting of the special committee was held on the afternoon of May 2nd to draft recommendations to the Executive Committee in the light of their own study and the discussion of the morning meeting.

In presenting these recommendations, the committee feels that the members of the National Conference will recognize that the Conference is growing, and therefore from time to time must be ready to change its organization and methods to meet the needs of social work and social workers. The Committee makes these recommendations with the feeling that they are experiments carefully thought out which should be tried. The changes are tentative. They can easily be altered if they are found workable. It is with this thought that the Committee unanimously recommends to the Executive Committee:

I. A. That the name Kindred Group be abolished and the term Associate Group be used in its place.

B. That an Associate Group be defined as follows:

"An incorporated or permanently organized agency in a special field or in the general field of social work which is not local, state, or purely regional in its scope and which conducts a year round program and meets the following requirements, shall be eligible to status as an Associate Group in the National Conference of Social Work." The other requirements referred to above are:

1. Maintenance of an institutional membership in the National Conference (\$25.00 per annum).

2. Definite participation in the program building of the Conference as a whole.

3. Hearty cooperation with the regular Conference machinery for the arrangements for meetings, publicity service, and the like.

4. A reasonable amount of cooperation in strengthening the Conference itself through extending Conference membership in its own group.

C. That admission to the proposed status of Associate Group be:

1. By invitation of the Executive Committee of the Conference based on a recommendation of the Program Committee of the Conference, or,

2. Upon application of the group itself to the Executive Committee.

In each case when acting upon an invitation or application, the Executive Committee shall have before it sufficient evidence to indicate that there is a real need or desire for the group under discussion to be granted that status of Associate Group and that the group itself can and is willing to make a real contribution to the enrichment of the Conference as a whole.

D. That the classification of Special Group be officially recognized by the Executive Committee and that all groups that are temporary in nature or only use the Conference as a convenient time and place for meeting be classified as special groups. That groups in allied fields that are not closely related to social work but which find a real advantage in meeting with the Conference be also classified as special groups. And that any other groups not eligible for status as an Associate Group but which desire to meet with the Conference should have this opportunity under the classification of Special Group. All that is required of such groups is that they agree to cooperate heartily with the Conference and that they have a desire to meet for purposes that have some relation to the purpose of the Conference.

The Conference has always been open to meetings of any group related to social work that had a pertinent topic to discuss or felt that they had some interest at stake in the National Conference. This door must not be closed under any circumstances.

II. That all Associate Groups be invited to designate each year, not to exceed two of the regular Divisions of the Conference on the Committees of which they would like to have definite representation for program building purposes.

If this recommendation is adopted, it will be possible for an Associate Group either to maintain representative relations with two Divisions year after year or over a period of years to be represented on the committees of all the Divisions or as many as they wish.

The Associate Group can either appoint a representative to be added to the Division Committee or can designate some person already on the Division Committee to serve as its own representative.

This representation on Division Committees by a delegated person would not necessarily mean joint sessions but it is designed to bring into the discussion and preparation of Division programs the points of view and the contributions of Associate Groups that have some common interest in one or more Divisions.

III. That the Executive Committee, when setting the time for the Conference of 1930 designate the week beginning with Sunday night through Saturday noon instead of Wednesday night through Wednesday noon, as is the present custom.

So far as the Committee can discover, the above recommendations, if approved by the Executive Committee, would go into effect at once without the necessity of constitutional amendment other than changing the title of Section 6 of the By-Laws from Kindred Group to Associate Group.

Respectfully submitted,

Owen R. Lovejoy, Chairman
C. C. Carstens
Charles L. Chute
Sherrard Ewing
Linton B. Swift
Charles N. Lathrop
Porter R. Lee, President
Howard R. Knight, General Secretary.

Resolution Relative to Relation of Kindred Groups to the National Conference of Social Work, adopted by the Executive Committee of the Conference, June 26, 1929.

I. A. That the name Kindred Group be abolished and the term Associate Group be used in its place.

B. That an Associate Group be defined as follows:

"An incorporated or permanently organized agency in a special field or in the general field of social work which is not local, state, or purely regional in its scope and which conducts a year round program and meets the following requirements, shall be eligible to status as an Associate Group in the National Conference of Social Work." The other requirements referred to above are:

1. Maintenance of an institutional membership in the National Conference (\$25.00 per annum).

2. Definite participation in the program building of the Conference as a whole.

3. Hearty cooperation with the regular Conference machinery for the arrangements for meetings, publicity service, and the like.

4. A reasonable amount of cooperation in strengthening the Conference itself through extending Conference membership in its own group.

C. That admission to the proposed status of Associate Group be:

1. By invitation of the Executive Committee of the Conference based on a recommendation of the Program Committee of the Conference, or,

2. Upon application of the group itself to the Executive Committee.

In each case when acting upon an invitation or application, the Executive Committee shall have before it sufficient evidence to indicate that there is a real need or desire for the group under discussion to be granted the status of Associate Group and that the group itself can and is willing to make a real contribution to the enrichment of the Conference as a whole.

D. That the classification of Special Group be officially recognized by the Executive Committee and that all groups that are temporary in nature or only use the Conference as a convenient time and place for meeting be classified as Special Groups. That groups in allied fields that are not closely related to social work but which find a real advantage in meeting with the Conference be also classified as special groups. And that any other groups not eligible for status as an Associate Group but which desire to meet with the Conference should have this opportunity under the classification of Special Group. All that is required of such groups is that they agree to cooperate heartily with the Conference and that they have a desire to meet for purposes that have some relation to the purpose of the Conference.

The Conference has always been open to meetings of any group related to social work that had a pertinent topic to discuss or felt that they had some interest at stake in the National Conference. This door must not be closed under any circumstances.

II. That all Associate Groups be invited to designate each year not to exceed two of the regular Divisions of the Conference on the Committees of which they would like to have definite representation for program building purposes.

If this recommendation is adopted, it will be possible for an Associate Group either to maintain representative relations with two Divisions year after year or over a period of years to be represented on the committees of all the Divisions or as many as they wish.

The Associate Group can either appoint a representative to be added to the Division Committee or can designate some person already on the Division Committee to serve as its own representative.

This representation on Division Committees by a delegated person would not necessarily mean joint sessions but it is designed to bring into the discussion and preparation of Division programs the points of view and the contributions of Associate Groups that have some common interest in one or more Divisions.

Minutes of the Executive Committee

National Conference of Social Work

1921
Friday, June 28th, 4:00 P.M., Hotel Whitcomb, San Francisco.

The following members were present: Mr. Lee, Mr. Carstens, Mr. Bookman, Miss Breckinridge, Mr. Bruno, Miss Colcord, Mr. Wilson (representing Mr. Conant), Miss Curry, Miss Hanchette, Mr. Hodson, Mr. Hunter, Mr. Jones, Mr. Lovejoy, Mr. Routzahn, Miss Taylor, Miss Vaile, Dr. Van Waters, and the General Secretary.

A report from the General Secretary of the Conference was presented, a copy being attached herewith. Upon the request of the Committee, the Secretary read the various recommendations made in this report.

Upon motion duly made and seconded, it was

Voted that the report with its recommendations be received and that consideration be given to the recommendations at once.

After a thorough discussion and upon motion duly made and seconded, it was

Voted that a Finance Committee, as recommended in the report, be authorized by this Executive Committee and that the number and method of appointment of that Finance Committee be referred to the incoming Executive Committee, at its first meeting.

A suggestion was made that the fiscal year of the Conference be changed from June 1st to May 31st, to January 1st to December 31st. By consent, this suggestion was referred to the Committee authorized above.

Upon motion duly made and seconded, it was

Voted that the following committees of the Executive Committee, namely, the committee on Program-Building Machinery, the Committee on the Proceedings, and the Committee on Relations of Kindred Groups to the National Conference of Social Work, which have completed the tasks assigned to them, be relieved of their responsibilities with the greatest appreciation of the Executive Committee for the faithful work which they have done.

It was called to the attention of the Committee that if the proposed amendment to the constitution providing a new Program Committee is adopted, that this new Program Committee will have to be elected by the Executive Committee before leaving San Francisco. It is important that the personnel of this Committee be carefully selected. Upon motion duly made and seconded, it was

Voted that the President appoint a committee of three with the General Secretary serving ex-officio to prepare a list of persons who would be willing and able to serve on the new Program Committee and report its list to the final meeting of the Executive Committee at San Francisco.

Mr. John F. Hall, Chairman of the Committee on Time and Place of the Conference, reported that his Committee was ready to make its report to the Executive Committee. The Committee reported as follows: The Committee unanimously voted for Boston for the 1930 meeting of the Conference and Minneapolis for the 1931 meeting of the Conference. (The Committee's written report in full is published in the Proceedings of the Conference in the Minutes of the Business Session.)

Upon motion duly made and seconded, it was

Voted that the Executive Committee approve the report of the Committee on Time and Place.

There being no further business, the Executive Committee adjourned.


General Secretary.

Minutes of the Executive Committee

National Conference of Social Work

Wednesday, July 3rd 1929

St. Francis Hotel, San Francisco.

The following members were present: Mr. Lee, Dr. Carstens, Miss Breckinridge, Mrs. Bremer, Mr. Bruno, Miss Colcord, Miss Curry, Miss Hanchette, Mr. Hunter, Dr. Kirchwey, Mr. Routzahn, Miss Taylor, Miss Vaile, Dr. Van Waters, Mrs. Woods, Father McEntegart, Mrs. White, Mr. Stillman, Miss Rick, and the General Secretary.

The General Secretary recommended that the dates for the 1930 Conference be fixed as June 8th to 13th. This recommendation was based upon advice from Boston and in the light of the action of the Executive Committee at its previous meeting. Upon motion duly made and seconded, it was

Voted that the dates of the 1930 meeting of the Conference be June 8th to 14th, 1930.

The report of the Committee on Behavior Problems of Children was presented in the form of a letter from Mr. Graham R. Taylor, the Chairman. After motion duly made and seconded, it was

Voted that the Committee be discharged with the appreciation of the Executive Committee and that a new committee be appointed only after an expression of opinion from the National Education Association desiring the appointment of such a joint committee had been received.

In the light of the suggestion made at the business session of the Conference and upon motion duly made and seconded, it was

Voted that a committee of the Executive Committee be appointed by the President to consider the whole question of relationship of the National Conference of Social Work to the International Conference of Social Work.

The following communication was received from Division X - The Immigrant: The the following resolution be approved by the Conference and forwarded to the Honorable Charles J. Rhoades, Commissioner of Indian Affairs and also to the Honorable H. Henry Scattergood, Assistant Commissioner of Indian Affairs; "The National Conference of Social Work assembled in San Francisco wishes to express to you its

appreciation of your action in accepting the difficult and responsible offices to which President Hoover has called you and it further wishes to render such aid as it can to you in your efforts to make the Indian Bureau an efficient agency for advancing the social welfare of the American Indians."

After discussion and upon motion duly made and seconded, it was

Voted that the Executive Committee approve the statement prepared by Division X and that it be presented to a general session of the Conference for approval and if approved, be transmitted to the gentlemen in question.

- Division X - The Immigrant further recommends that since the situation of the American Indian today requires above everything else that attention of trained social workers and since an evidence that the National Conference of Social Work recognizes this to be so would have an immediate and beneficial influence on the program already undertaken for revising the whole Indian Service; the members of Division X who heard the papers of Mr. Meriam and Mr. Cloud respectfully request that this Executive Committee appoint a committee or Division for the Conference of 1930 on the Social Problems Confronting the American Indian.

Signed, Edith Terry Bremer.
Chairman, Division X.

Upon motion duly made and seconded, it was

Voted to recommend to the incoming Executive Committee that a temporary committee on the American Indian be organized for the 1930 Conference.

The General Secretary read a list of names prepared by the special committee authorized by the Executive Committee and appointed by the President to suggest personnel for consideration by the Executive Committee for the new Program Committee as provided in the amendment to the constitution adopted at the business session of the Conference. Miss Breckinridge of Chicago also presented a list of names for the consideration of the Committee. After thorough discussion and upon motion duly made and seconded, it was

Voted that the two lists be submitted to the retiring President, Mr. Lee, the incoming President, Miss Van Waters, and the General Secretary, Mr. Knight, with power to elect on behalf

of the Executive Committee. (Note: The following personnel was accordingly selected: 1929-1930 - Miss Julia C. Lathrop, Mr. Harry L. Lurie; 1929-1931 - Miss Almena Dawley, Reverend Robert F. Keegan; 1929-1932 - Mrs. Irene Farnham Conrad, Mr. Shelby M. Harrison.)

Upon motion duly made and seconded, it was

oted

that the Executive Committee adjourn and at the same time express its great appreciation to the President, Mr. Porter R. Lee, for his fine leadership of the Conference during the year 1928-1929.

Howard W. Smith

Minutes of the Executive Committee

National Conference of Social Work

Russell Sage Foundation Building, New York City, October 22, 1929.

The following members of the committee were present:
The President, Miss Van Waters, Miss Colcord - representing
Mr. Bruno, Mr. Conant, Dr. Hiscock, Mr. Holbrook, Mr. Jones,
Dr. Kirchwey, Mr. Klein, Mr. Lovejoy, Father McEntegart, and
the General Secretary.

The General Secretary brought to the attention of the Committee several recommendations of the last Executive Committee. After thorough discussion and upon motion duly made and seconded it was,

Voted that the President be authorized to appoint a special committee on the American Indian, this committee to be responsible for organizing not more than two meetings each year for the Conferences of 1930 and 1931.

After discussion and upon motion duly made and seconded, it was,

Voted that the President appoint a committee to study and report to the Executive Committee on the question of the relationships of the National Conference of Social Work to the next International Conference of Social Work.

It was brought to the attention of the Executive Committee that there has been some discussion growing in various sections of the country concerning the possible desirability of the National Conference meeting biennially instead of annually. It was felt that it would be desirable for the Executive Committee to make some study of this discussion and of any facts that would have a bearing on the desirability or lack of desirability of changing from our present plan of an annual meeting. Therefore, after further discussion and upon motion duly made and seconded, it was,

Voted that the President appoint a committee of three members to study the entire question of the desirability of biennial or triennial meetings of the National Conference of Social Work and to report to the Executive Committee of the Conference.

There being two vacancies in the membership of the Executive Committee because two members were serving in dual capacity, upon nomination and upon motion duly made and seconded, it was,

Voted that Miss Mary Antoinette Cannon of New York and Mr. Edwin G. Eklund of Springfield, Illinois be elected as members of the Executive Committee for the current year term to expire at the close of the 1930 Conference.

Under the new regulations regarding Associate Groups adopted by the Executive Committee at San Francisco, it is necessary that various organizations be invited to become Associate Groups. In accordance with this provision, the Secretary presented the names of the following organizations for invitation to become Associate Groups.

American Association of Hospital Social Workers
American Association for Labor Legislation
American Association for Organizing Family Social Work
American Association of Psychiatric Social Workers
American Association of Social Workers
American Birth Control League
American Red Cross
American Social Hygiene Association
Association of Community Chests and Councils
Association of Schools of Professional Social Work
Big Brother and Big Sister Federation, Inc.
Child Welfare League of America
Committee on Relations with Social Agencies of the
National Association of Legal Aid Organizations
Girls Protective Council
Inter-City Conference on Illegitimacy
International Association of Policewomen
Mothers Aid Group
National Association of Travelers Aid Societies
National Association of Visiting Teachers
National Child Labor Committee
National Community Center Association
National Conference of International Institutes
National Conference of Jewish Social Service
National Conference of Social Service of the Protestant
Episcopal Church
National Council of Church Mission of Help
National Federation of Day Nurseries
National Probation Association
National Tuberculosis Association
Salvation Army
Social Work Publicity Council
State Conference Secretaries

Upon motion duly made and seconded, it was

Toted that the General Secretary confer personally with representatives of the following organizations as to their eligibility for status as Associate Groups and that if he found upon such conference that they were, that he be empowered to extend the invitation on behalf of the Executive Committee.

Child Study Association of America
Committee on Social Administration
Home Economics Group
Joint Vocational Service
The Survey

This action was taken because there was some question, the facts not being available as to their eligibility under the new regulations.

Upon motion duly made and seconded, it was

Toted that the membership requirements be waived for this year for the following organizations:

Association of Schools of Professional Social Work
Committee on Social Administration
Home Economics Group
Inter-City Conference on Illegitimacy
Mothers Aid Group

Upon the request of the President, the General Secretary summarized the report of the Program Committee. See copy of minutes attached.

Upon motion duly made and seconded, it was

Toted that the report of the Program Committee be received and adopted including all recommendations made therein.

Various members of the Executive Committee in discussing the tentative topics and speakers for the General Sessions of the Boston meeting made further suggestions which were received and will be passed on to the Program Committee.

In the absence of the Treasurer, the Secretary presented the Treasurer's report as of September 30th, 1929. See copy attached.

Upon motion duly made and seconded, the Treasurer's Report was approved and ordered placed on file.

Upon nomination and motion duly made and seconded, it was

Noted that Mr. C. M. Bookman of Cincinnati be re-elected Treasurer.

The Secretary presented the budget (see copy attached) for the fiscal year June 1st, 1929 to May 31st, 1930 and called attention to the action of the previous Executive Committee recommending that this Executive Committee authorize a special finance committee to study the whole financial situation of the Conference and take such action as seemed desirable.

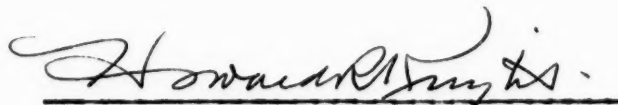
Upon motion duly made and seconded, it was,

Noted that the budget as presented by the Secretary be adopted and that the President appoint a special finance committee as outlined above.

The President reminded the Executive Committee that for several years past, the Conference has had a Committee on Behavior Problems of Children working with a similar committee of the National Education Association. The Committee of the National Conference was relieved of its responsibilities at San Francisco and no committee has been appointed to take its place. She urged that if the National Education Association expressed a desire to continue the work that such a committee be authorized at this time. After thorough discussion and upon motion duly made and seconded, it was,

Noted that the President be authorized to appoint a Committee on Behavior Problems of Children to work with a similar committee of the National Education Association if that organization expressed a desire to continue the work.

It was announced that the next meeting of the Executive Committee would be held on January 2nd, 1930 in New York. There being no further business, the committee adjourned.


General Secretary

Proposed Budget

National Conference of Social Work
June 1, 1929 - May 31, 1930.

Expenditures

	Actual 1928-29	Estimated 1929-30
Salaries	\$12,672.47	\$15,400.00
Travel	2,714.82	7,000.00
Printing	7,207.21	7,000.00
Postage	816.06	900.00
Office Supplies	857.90	850.00
Telephone & Telegraph	377.81	350.00
Rent & Light	985.25	1,300.00
Equipment & Repairs	797.31	300.00
Miscellaneous	744.66	500.00
Refunds	5.50	
	<u>\$27,178.99</u>	<u>\$33,600.00</u>

Functional Distribution Expenditures

General Administration	\$10,030.83	\$12,000.00
Membership Promotion & Publicity	2,393.10	3,200.00
Annual Meeting	1,159.25	4,000.00
Proceedings	4,591.87	4,900.00
Bulletin	2,081.93	2,000.00
Office Operation	6,631.88	6,500.00
Other	290.13	1,000.00
	<u>\$27,178.99</u>	<u>\$33,600.00</u>

Income

Balance & Receipts \$27,962.75

Balance May 31, 1929	\$ 783.76
Transfer from Reserve Fund, June 1, 1929	3,342.63
Income June 1 - Sept. 30, 1929	10,718.52
Total	<u>\$14,844.91</u>
Estimated Income to May 31, 1929	15,000.00
Total Estimated Income	<u>\$29,844.91</u>
Additional Funds needed to balance Budget	3,755.09
	<u>\$33,600.00</u>

Minutes of the Program Committee

National Conference of Social Work

Russell Sage Foundation Building, New York City, October 21, 1929.

The following members were present: Miss Van Waters, President and Chairman of the Committee, Mrs. Conrad, Miss Dawley, Mr. Harrison, Mr. Lee, and the General Secretary.

At the request of the Chairman, the Secretary outlined the functions of the Program Committee as organized at San Francisco.

Attention was then given to certain details of the program for the Boston meeting. The policy used last year of scheduling but one speaker on an evening program was thoroughly discussed and after motion duly made and seconded, it was,

Noted that the Committee recommend the continuation of this policy.

In the light of the new Conference week which involves some changes of custom and after thorough discussion and motion duly made and seconded, it was

Noted that the final General Session of the Conference be held in the form of a luncheon on the last day of the Conference, that the general business session of the Conference be held on Wednesday, June 11th from 11:00 A.M. to 1:00 P.M.; that because of the importance of the organization and the fact that it drew its membership from all groups interested in the Conference that the hour from 9:00 to 11:00 A.M. on Thursday, June 12th be reserved exclusively for the annual meeting of the American Association of Social Workers; that the evening of Wednesday, June 11th be reserved for the reception to the President in charge of the Boston Committee; and that no General Session be held on Thursday evening June 12th but that the evening be left free for Associate Group dinner meetings.

The Secretary presented a tentative time schedule for Division meetings for recommendation to the Executive Committee which provided for the recommendations made in the previous motion. Upon motion duly made and seconded, it was,

Noted that the schedule for Division meetings be recommended to the Executive Committee with the understanding, according to previous ruling, that the final determination of time of Division meetings be left to the General Secretary.

It was brought to the attention of the Program Committee that for the past few years a reunion dinner has been organized by Mr. Alexander Johnson. Several suggestions have come to the office of the Conference that some recognition by the Conference should be given to the group of workers who have served long and faithfully in the field of social work; that possibly instead of a reunion dinner this year a dinner honoring the past Presidents and others who have stood out in the history of the Conference and of social work could be arranged. After discussion and upon motion duly made and seconded, it was,

Noted that it be recommended to the Executive Committee that a dinner as suggested above be held at the time of the Conference.

The General Secretary presented a plan for subdividing the work of the Program Committee with three sub-committees.

1. Sub-Committee on the General Session Programs.
2. Sub-Committee on Program Organization to be responsible for such questions as joint sessions, relationships between Divisions and Associate Groups, time schedules, types of meetings, methods of conducting meetings, and so on.
3. Sub-Committee on Program Content to be responsible for contacting the various research agencies in the country in order to discover what new fact material is being produced that can be made available for program purposes, to stimulate the sending in of suggestions of programs or speakers from the Conference constituency, to consider requests for future commitments on program and similar subjects.

After thorough discussion and upon motion duly made and seconded, it was,

Noted that these three committees be appointed by the Chairman of the Committee.

It was further called to the attention of the Program Committee that under the reorganization, they were authorized to recommend to the Executive Committee various national groups not now Associate Groups that might be invited to become Associate Groups of the Conference because of the contribution they could make to the Conference as a whole particularly in the program of the annual meeting. After thorough discussion and upon motion duly made and seconded, it was,

Voted

to refer this question to the Sub-Committee on Program Organization.

The Committee then gave its attention to planning the General Sessions of the Conference with the understanding that after this discussion that matter would be referred with power to act to the special Sub-Committee on General Sessions Programs. After thorough discussion, the following topics and tentative speakers were suggested as the first choice of this group.

Sunday, June 8th.

Philosophy of Social Work

President's Address.

Monday, June 9th.

Description of his plans in the field of Child welfare.

Herbert Hoover

Tuesday, June 10th.

Wider Implications of Social Justice.

Havelock Ellis
Harold Laski
Margaret Bonfield
Roscoe Pound

Wednesday, June 11th.

Reunion Dinner.

Friday, June 13th.

The Economic Basis for Social Progress.

John R. Common
Edwin R. A. Seligman
Leonard P. Ayers

Saturday, June 14th. Final Luncheon Meeting.

Is Social Work a Profession?

Abraham Flexner

Or

Responsibility of the Social Worker for Leadership.


Julia Lathrop.

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Other alternatives were suggested.

It was announced that the next meeting of the Program Committee would be held in New York on January 2nd, 1930. There being no further business, the meeting adjourned.

P. S. It is to be understood that the suggested topics and speakers above should be kept confidential in order not to embarrass the Committee that is attempting to organize these programs.


General Secretary